

This document lists out the person responsible for leading on specific areas of work related to the GIE implementation in order to ensure clear division of work and responsibilities.

Areas of work that will be **shared responsibility** but with Jasveen to lead (triage/division of work)

- 1) Practical support to CO's
- 2) Capacity building
- 3) Proposal development support requests
- 4) Deployment (with Kathleen)

Jasveen will lead on :

- 1) GIE team management
- 2) Practical support to CO's
- 3) Work with sector specialists
- 4) GIE reference group
- 5) Guidance note series and dissemination
- 6) CIGN Engagement
- 7) Capacity building (with greg)
- 8) RED roster (with Kathleen)
- 9) GIE dashboard (with Intern)
- 10) Proposal development support requests
- 11) CO- capacity building on SADD
- 12) HR themes/issues with Kathleen (Performance appraisals, recruitment, Job descriptions)
- 13) PSEA with Kathleen and Uwe
- 14) IASC SWG on Gender
- 15) Overall strategic oversight of GBV and Protection- with Danielle and Leigh

Isadora will lead on:

1. Gender Marker roll out
2. EPP guidance
3. Rapid gender analysis tools, methodology and training material
4. SYMPHA work with Uwe
5. Gender Briefs

Fatouma will lead on:

Identifying CO's working with women's organisations for emergency response and learning from the same

Danielle will lead on:

1. Syria Response
2. GBV AOR
3. IRC partnership with CARE UK for research
4. Advocacy